



Our Ref: SA/Admin/SZY/OWE

Date: 27th April 2026



Dear Parent/Carer

Year 11 Examination Arrangements

As we approach the beginning of the exam period I am writing to inform you of the arrangements for exams. You have already received the exam timetable; with the first written exam on Tuesday 5th May.

Throughout the exam period it is essential students attend every day and arrive on time at 8.40am, For morning exams students should report straight to the Sports Hall. Afternoon sessions will begin at 1.00pm.

Students must come prepared with the required equipment for each exam; this includes black pen, pencil, rubber, ruler and calculator as a minimum. All equipment must be held in a clear plastic bag/pencil case. Water is permitted in the exam room but must be stored in a clear bottle with no labels on.

It is **essential** that mobile phones/smart watches or devices are not taken into the exam hall. At the beginning of each exam such devices can be handed in for safe keeping. Failure to comply with this exam regulation could result in disqualification from the exam.

Students must attend school full time through until **Friday 12th June**. To aid preparation for the exams we have adjusted our timetable so students can attend targeted revision sessions prior to each exam. From Monday 15th June students will only need to attend school for revision sessions and exams.

On Monday 15th June, following the Physics exam, we will hold an optional leavers assembly at 11:20am in the dining hall. This will last 1 hour and students will be dismissed at 12:20pm. Students who study Spanish will be able to stay until 1.20pm to undertake a revision session prior to their final exam.

This is obviously a period of stress for Year 11 and there is much support available in school to help them through their exam period. We are here to help so please do contact the school office, or alternatively Mr Ledwards if you have any concerns.

Finally, I would like to wish all of Year 11 the very best of luck in the coming weeks.

Yours sincerely

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Deputy Headteacher

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