



Ruskin Community High School

Teaching, Learning & Assessment Committee

13th November 2024 at 4:15pm

Venue - School

MINUTES – PART ONE

Present:	Chris Griffin (CG) Dean Postlethwaite (DP) Claire Harrison (CH) William Ollier (WO) Emma Szymura (ES) Don Higgs (DH) Debbie Jones (DJ)	Co-opted Governor - Chair of Committee Headteacher Staff Governor – Deputy Head Co-opted Governor Co-opted Governor – Deputy Head Co-opted Governor Co-opted Governor
Apologies:	Margo Veitch (MV) Peter Storey (PS)	Co-opted Governor Co-opted Governor
In attendance:	Sarah Robson (SR) Natalie Cross (NC) Natalie Burke (NB) Jo Rankin (JRa) Cheryl Jackson (Clerk)	Assistant Head SENDCO Assistant Head Assistant Head Clerk

The Clerk chaired the meeting for items 1 -3.

AGENDA ITEM 1	WELCOME & APOLOGIES
Discussion:	The Clerk welcomed everyone to the meeting. The Governors received and accepted apologies from MV & PS.

AGENDA ITEM 2	CONFLICTS OF INTEREST, (PECUNIARY OR OTHERWISE)
Discussion:	There were no declarations of interest declared with the business of the meeting.

AGENDA ITEM 3	ELECTION OF THE COMMITTEE CHAIR
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Ruskin Community High School

Discussion:	Governors elected CG as Chair of the Teaching, Learning and Assessment Committee for a period of 1 year or until the first meeting of the Autumn term 2025.
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CG chaired the meeting from this point.

AGENDA ITEM 4	AOB
Discussion:	There were no items of any other business to discuss.

AGENDA ITEM 5	APPROVAL OF THE COMMITTEE TERMS OF REFERENCE (TOR)
Discussion:	The Committee TOR was circulated on Governor Hub prior to the meeting.
Decision:	Governors approved the Committee Terms of Reference for 2024/25.

AGENDA ITEM 6	APPROVAL OF THE PART 1 MINUTES FROM THE PREVIOUS MEETING
Discussion:	Governors approved the minutes from the meeting on 20.06.24 as a correct record and the Clerk was asked to send the minutes to be signed virtually by the Chair.
Decision:	Governors resolved to approve the minutes of the above meeting.
Action:	The Chair to sign a copy of the minutes and provide for school for retention.

AGENDA ITEM 7	MATTERS ARISING
Discussion:	Governors reviewed the Action Log from the previous meeting. There were no matters outstanding.

AGENDA ITEM 8	TEACHING & LEARNING UPDATE
Discussion:	<u>Ofsted Action Plan (SR)</u> The Ofsted Action Plan was circulated on Governor Hub prior to the meeting. SR noted that this had also been shared with all staff.



Ruskin Community High School

SR informed Governors that the Ofsted had highlighted 3 concerns:

- Checks that some teachers make on pupils' learning during lessons are not effective enough. This means that sometimes they do not identify or address **misconceptions** which hinder pupils' understanding of curriculum content.
- Some teachers do not check with sufficient precision that pupils have learned all that they should. As a result, some pupils have gaps in their learning that persist over time.
- The School should provide suitable training for teachers so that they use formative assessment strategies effectively, to identify and address gaps in pupils' learning.

SR noted that all these areas had already been identified through SLT monitoring and had started to be addressed prior to the Ofsted visit. She assured Governors that all areas of concern would be resolved by the end of term.

Teaching and Learning (T&L) Update (SR)

The T&L priorities for 2024/2025 are:

- Misconceptions
- Motivation
- Metacognition

SR drew Governors attention to the 'phases of learning' diagram and highlighted a slight change that meant the REVIEW phase was repeated at different points of the lesson to address misconceptions at each point. She also referred to Rosenshine principle around 'Checking Understanding' aiming for an 80% success rate before moving on.

Q – At what point should students start to connect different pieces of information?

R – The curriculum is designed to support that process, looking at prior learning between the key stages. Teachers identify links to the students and the requirement to build core knowledge also helps.

SLT Learning Walks have started and SLT are pleased to see that staff are addressing misconceptions and the non-negotiables for SEND students are in place. All staff are fully aware of what is expected. NC informed Governors that there are standard non-negotiables expected for all SEND students and some specific ones for EHCP pupils.

Q – Are the Learning Walks well received?

R – Any observation is seen as supportive, help and advice is offered, there is a clear vision for the school. The whole process is very transparent, there are no surprises.

Q – Have the Learning Walks evidenced the non-negotiables?

R – Yes, all so far have shown, scaffolding and key words which is a good start.

SR noted that she is confident all staff know what a 'Ruskin Lesson' should include.



Ruskin Community High School

SR commented that the recent Link Governor Visits using the suggested monitoring questions had meant that meetings had been very focussed. The Chair noted that Curriculum Leaders had been well prepared for the meetings and responded well to questions asked.

SEND Action Plan Update (NC)

NC gave a verbal update:

- There were 111 students on the SEND register.
- There are 25 EHCP students, 4 of which have low attendance. 2 are awaiting placement changes, they are supported by on-line tuition and TA support at the Lifestyle Centre.
- There is very little SEND support from Cheshire East.
- There have been 16 consultations for places in school (8 are parental preference). The School may be expected to take a visually impaired student , if so, changes to the site will be required.
- The Hive has been received well; 40-50 students have accessed the Hive last half term, with 17 students attending regularly.
- The Sway outreach programme is being re-opened as a 'one stop shop' for referrals – the date has not been confirmed and the service is likely to be overwhelmed.
- The SEND Support Plans are being revamped. NC is on the change committee.
- The SEND Team has increased to 12 staff.
- The number of intervention are increasing with every TA taking responsibility to lead on one or more interventions.
- The Key Worker Role has been rolled out across School.
- Rewards focus continues , a tie and dye day is being planned.

NC concluded by talking Governors through success stories of 2 Year 11 ECHP pupils.

The SEND Link Governor noted that he had attended the CE Governor Conference with the SENDCO on 18th October, and the general impression was that budgets were tight, and that Schools must be inclusive.

AGENDA ITEM 9	PUPIL PREMIUM UPDATE
Discussion:	a) NC informed Governors that the Pupil Premium (PP) Strategy 3 Year Plan was being reviewed and although the priorities are being refined there will be little change to the overall plan. There will be a strong focus on attendance.



Ruskin Community High School

	<p>MB, the School Improvement Partner (SIP) is focussing on PP and visited school on the 12.11.24, talking to students and getting their feedback on the curriculum changes. A report is expected and will be circulated to Governors when it is available.</p> <p>The Raising Attainment For Disadvantaged Youngsters (RADY) Programme – Final sessions are planned next week to review impact and outcomes. Funding has been secured to enable the RADY programme to continue.</p> <p>JM has taken the role as the PP Co-ordinator.</p> <p>b) NC confirmed that arrangements are in place to publish the Pupil Premium strategy statements by 31st December 2024.</p>
	<p>NB to circulate the SIP Report following the visit on 12.11.24.</p>

AGENDA ITEM 11	CPD UPDATE
Discussion:	SR circulated a staff CPD presentation on Governor Hub prior to the meeting. SR noted that CPD sessions are focused on checking for understanding and questioning to address misconceptions. Also that a change had been made to the Coaching Triads to ensure that they are subject specific, as staff find this more useful. All CPD sessions have designated slots and priorities have been made clear to staff.

AGENDA ITEM 12	LINK GOVERNOR REPORTS (TLA)
Discussion:	<p>The following Curriculum Link Governor visits have taken place since the last meeting:</p> <ul style="list-style-type: none">• Maths• Languages• Science• Humanities• Music• Performing Arts• English <p>SR has created a Governor Visit Report Template which will be uploaded to Governor Hub. Visit Reports will be circulated to all Governors when available.</p>



Ruskin Community High School

Actions:	<ul style="list-style-type: none">SR to upload Governor Visit Report Template to Governor Hub.DH, PS, DJ, CG to send Governor Visit Report to SR who will upload them to Governor Hub.DB & WO to complete Curriculum Link Governor Visits this term.
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AGENDA ITEM 13	DIRECTORS REPORT
Discussion:	The Clerk highlighted the following item to Governors: 2.1 – Music Pilot Scheme – funding for disadvantaged pupils. 2.3 – Education Library Service.

AGENDA ITEM 14	DATE AND TIME OF NEXT MEETING
Discussion:	The date and time of the next Teaching, Learning & Assessment Committee meeting was confirmed as: Spring – 19.03.25 at 4:15pm.

AGENDA ITEM 15	AOB
Discussion:	There were no items of AOB for discussion.

AGENDA ITEM 16	STATEMENT OF IMPACT
Discussion:	Governors helped to move the school forward in this meeting by: <ul style="list-style-type: none">Reviewing the Ofsted response and ensuring action is being taken to address concerns highlighted.Being assured that staff CPD is linked to the teaching and learning priorities.Receiving a full update on SEND and the challenges faced.Visiting the School and talking to Curriculum Leaders.Asking the SIP to focus on the provision for PP students.



Ruskin Community High School

The meeting ended at 5.30 pm.

There was no part 2.

Chair.....

Date.....