



Ruskin Community High School

Notice of a meeting of the Leadership, Management & Environment Committee

18th November 2025 at 4:00pm

Venue - School

AGENDA – PART ONE

Agenda Item	Lead
1. Election of the Committee Chair	Clerk
2. Welcome and Apologies To receive and consider apologies.	Chair
3. Conflicts of Interest, (pecuniary or otherwise) Governors to declare any conflicts of interest with the business to be discussed at the meeting.	Chair
4. AOB To consider and agree any late items of business needed to be discussed in the meeting under agenda item 16.	Chair
5. Approval of the minutes from the previous meetings: - Meeting 17 th June 2025	Chair
6. Matters arising from the above minutes / outstanding actions update To review the Governors Action Log.	Chair
7. Link Governor Reports (LME) To receive any Governor link/monitoring reports: a) Health & Safety	Chair
8. Site & Buildings Report To receive & review the report.	SBM
9. Financial Update a) To receive a copy of the annual accounts and audit certificate of the unofficial School Fund b) To review budget v actuals for 2025-26. c) To receive an update on the 3 year plan. d) To agree arrangements for submission of SFVS by 31 st March 2025. e) To review & agree updates to the Manual of Internal Financial Procedures (MIFP).	SBM
10. Data Protection Officer Report	SBM



Ruskin Community High School

11. Health & Safety Update	SBM
12. Staff and Students Wellbeing Report	HAR/CRN
13. Directors Report To receive a report on current matters which the local authority wishes to bring to Governors' attention relevant to this committee.	Clerk
14. Policies To review and approve the following policies: a) Absence Management (GOH) b) Leave & Time Off (GOH) c) Prevention of Extremism & Radicalisation (VIT) d) Records Management Policy e) CCTV policy	Chair
15. Meetings To confirm the dates and times of the next meetings as 10 th March 2026 at 4:00pm.	Chair/Clerk
16. AOB To discuss any items of AOB agreed under agenda item 4.	Chair
17. Impact Statement The core strategic functions defined by the DfE are: <ul style="list-style-type: none">• Ensure clarity of vision, ethos and strategic direction• Hold the Headteacher to account for the educational performance of the school• Oversee the financial performance of the school, ensuring value for money• Promote the highest possible standards for Safeguarding.	Chair