

Clerk - Contact Details

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Ruskin Community High School

Notice of a meeting of the Leadership, Management & Environment Committee

18th March, 2025 at 4:00pm

Venue - School

AGENDA – PART ONE

Agenda Item	Lead
1. Welcome and Apologies To receive and consider apologies.	Clerk
2. Conflicts of Interest, (pecuniary or otherwise) Governors to declare any conflicts of interest with the business to be discussed at the meeting.	Chair
3. AOB To consider and agree any late items of business needed to be discussed in the meeting under agenda item 17.	Chair
4. Approval of the minutes from the previous meetings: - Meeting 12.11.24	Chair
5. Matters arising from the above minutes / outstanding actions update To review the Governors Action Log.	Chair
6. Link Governor Reports (LME) To receive an update from the Health & Safety Link Governor.	Chair
7. Site & Buildings Report To receive & review the report.	SBM
8. Financial Update a) To review budget v actuals for 2024-2025. b) To receive an update on the 3 year plan. c) To review the staffing structure for 2025-2026. d) To consider the draft budget for 2025-2026. e) To approve the SFVS prior to submission by 31 st March 2025. f) To review & agree updates to the Manual of Internal Financial Procedures (MIFP).	SBM
9. Debt Recovery To review the debt recovery data (Action Ref 10.) Debt list write-off	SBM
10. Data Protection Officer Report	SBM

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11. Health & Safety Update	SBM
12. Staff and Students Wellbeing Report Community Cover Scheme	SZY/CRN
13. Directors Report To receive a report on current matters which the local authority wishes to bring to Governors' attention relevant to this committee.	Clerk
<ul style="list-style-type: none"> • Policies To review the following statutory policies and recommend for approval at the next FGB : <ul style="list-style-type: none"> • Premises Management (GOH) • Health & Safety (GOH) • First Aid (GOH) To note the following non statutory policies have been reviewed: <ul style="list-style-type: none"> • Acceptable Use of IT (GOH) • Cricial Incident Management Plan (GOH) • Health & Social Science • Home School Agreement • Records Management (GOH) • Staff Mental Health & Well-Being (HAR) • Student Mental Health & Well-Being (HAR) • Whistleblowing (GOH) • Visitors (no change) 	Chair
14. Meetings To confirm the dates and times of the next meetingas 17.06.25 at 4:00pm.	Chair/Clerk
15. AOB To discuss any items of AOB agreed under agenda item 3.	Chair
16. Impact Statement	Chair