

Clerk - Contact Details

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**Ruskin Community High School****Notice of a meeting of the Leadership, Management & Environment Committee****17th June, 2025 at 4:00pm****Venue - School****AGENDA – PART ONE**

Agenda Item	Lead
1. Welcome and Apologies To receive and consider apologies.	Chair
2. Conflicts of Interest, (pecuniary or otherwise) Governors to declare any conflicts of interest with the business to be discussed at the meeting.	Chair
3. AOB To consider and agree any late items of business needed to be discussed in the meeting under agenda item 17.	Chair
4. Approval of the minutes from the previous meetings: - 18.03.25.	Chair
5. Matters arising from the above minutes / outstanding actions update To review the Governors Action Log.	Chair
6. Link Governor Reports (LME) To receive any Governor link/monitoring reports: <ul style="list-style-type: none">• Health & Safety	Chair
7. Site & Buildings To receive an update on site and building projects.	SBM
8. Financial Update <ul style="list-style-type: none">a) To review budget v actuals for 2024-2025.b) To receive an update on the 3 year plan.c) To approve the final budget for 2025-2026.d) To approve the purchase of annual contracts.e) To confirm purchases to the School (ie. ChESS/external providers).f) To review & agree any updates to the Manual of Internal Financial Procedures (MIFP).	SBM
9. Data Protection Officer Report	SBM
10. Health & Safety	SBM

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11. Pupil Premium Update To review the spending of the Pupil Premium funding.	NB
12. Staff and Students Wellbeing Report	NC
13. Policies To review and approve the following statutory policies: <ul style="list-style-type: none">• Charging & Remissions• Provider Access – no change To note that the following policies have been review and updated as required: <ul style="list-style-type: none">• Adoption Leave - Teachers• Adoption Leave – Support staff• Annual Leave• Dress Code – Staff• Leave & Time Off• Maternity – Teachers• Maternity – Support Staff• Menopause• Paternity• Sexual Harassment• Shared Parental Leave• Social Media• Staff Mental Health	Chair/SBM
14. Directors Report To receive a report on current matters which the local authority wishes to bring to Governors' attention relevant to this committee.	Clerk
15. Meetings To confirm the date and time of the next meeting.	Chair/Clerk
16. AOB To discuss any items of AOB agreed under agenda item 3.	Chair
17. Impact Statement	Chair