



## Ruskin Community High School

### Notice of a meeting of the School Board of Governors to be held on 2<sup>nd</sup> April 2025 at 4:00pm Venue - School

#### AGENDA – PART ONE

Quorum = 7

| Agenda Item  | Lead  |
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| <b>1. Welcome and Apologies</b><br>To receive and consider apologies.  | Chair |
| <b>2. Conflicts of Interest, (pecuniary or otherwise)</b><br>Governors to declare any conflicts of interest with the business to be discussed at the meeting.  | Clerk |
| <b>3. AOB</b><br>To consider and agree any late items of business needed to be discussed in the meeting under agenda item 18.  | Chair |
| <b>4. Membership</b><br>a) To receive any changes to the membership of the Board of Governors: <ul style="list-style-type: none"> <li>Marion MckEnzie – new Staff Governor – appointed 11.12.24.</li> <li>Nehat Shani – new Parent Governor – appointed 04.03.25</li> </ul> b) To give consideration to any current vacancies in accordance with the constitution: <ul style="list-style-type: none"> <li>1 x Co-opted Governor</li> </ul> c) To note the terms of office due to expire during the Spring/Summer 2025 term: <ul style="list-style-type: none"> <li>None</li> </ul> | Chair |
| <b>5. Approval of the minutes from the previous meeting.</b> <ul style="list-style-type: none"> <li>FGB – 26.11.24</li> </ul>  | Chair |
| <b>6. Matters arising from the above minutes / outstanding actions update</b><br>Review the Governors Action Log.  | Chair |
| <b>7. Chair's Action</b><br>To receive a report from the Chair /Vice Chair on any decisions taken on behalf of the board of governors since the last meeting.  | Chair |
| <b>8. Part One Reports from Committees and Governors with Special Responsibilities</b><br>To receive:<br>a) Minutes of committee meetings not previously received:   | Chair |



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| <ul style="list-style-type: none"> <li>• LME 18.03.25</li> <li>• SDW 19.03.25</li> <li>• TLA 19.03.25</li> </ul> <p>b) Governor link/monitoring reports, including any recommendations requiring FGB approval.</p> <p>To receive reports from following statutory Link Governors:</p> <ul style="list-style-type: none"> <li>• SEND</li> <li>• Safeguarding</li> <li>• Health &amp; Safety</li> </ul>   |         |
| <p><b>9. Financial / Compliance matters</b></p> <p>a) To consider and approve the draft budget for 2025/2026.</p> <p>b) To set and approve the staffing structure for 2025/2026.</p> <p>c) To receive an overview Budget vs Actuals for the current year 2024/25</p> <p>d) To receive an overview on progress against the three year plan</p> <p>e) To review and approve the SFVS completion arrangements (submit by 31<sup>st</sup> March 2025)</p> <p>f) To review and approve the Manual of Internal Financial Procedures (MIFP), including approval of :</p> <ul style="list-style-type: none"> <li>• Business Continuity Plan</li> <li>• Asset Register</li> <li>• Scheme of Financial Delegation</li> </ul> <p>g) To confirm that authority to approve the budget is delegated to the Finance Committee if summer FGB is after budget submission date.</p> | SBM     |
| <p><b>10. Pupil Premium</b></p> <p>To monitor the spending and impact of the Pupil Premium</p>  | BUN/GOH |
| <p><b>11. Headteachers Report</b></p> <p>To receive the Headteacher's Report.</p>   | HT      |
| <p><b>12. School Improvement Partner</b></p> <p>To receive the latest reports from the SIP (reviewed at TLA 19.03.25).</p>  | HT      |



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| <b>13. School Development Plan (SDP)</b><br>To receive an update on progress with the 2024/2025 SDP.  | HT    |
| <b>14. Governor Training &amp; Development</b><br>To receive a report from the Training Liaison Governor.   | JR    |
| <b>15. Policies For Review/Approval</b><br>To receive any statutory policies needing full governing board approval: <ul style="list-style-type: none"><li>• Allegations of Abuse Against Staff (GOH)</li><li>• Appraisal (GOH)</li><li>• Behaviour (HAR)</li><li>• Careers Guidance (WHS)</li><li>• Complaints ((GOH)</li><li>• Health &amp; Safety (GOH)</li><li>• Health &amp; Safety Science (GOH)</li><li>• Pay (GOH)</li><li>• Protection of Biometric Data (GOH)</li><li>• School Uniform (HAR)</li><li>• Supporting Children with Medical Needs (HAR)</li><li>• SEND Policy (CRN)</li></ul> <p>Policies reviewed at LME on 18.03.25:</p> <ul style="list-style-type: none"><li>• First Aid (GOH)</li><li>• Premises Management (GOH)</li></ul> | Chair |
| <b>16. Planned Residential Visits</b><br>To receive confirmation that risk assessments have been carried out for the following upcoming visits: <ul style="list-style-type: none"><li>• Water Parks – Easter 2025.</li><li>• Duke of Edinburgh – Expeditions Spring Term.</li></ul>   | ES/DM |
| <b>17. Strategic Governance</b><br>To consider arrangements for the appointment of a clerk to the governors for the next school year.   | Chair |
| <b>18. Any Other Business</b><br>To discuss any items of AOB agreed under agenda item 3.  | Chair |
| <b>19. Meetings</b><br>To confirm the date of the next FGB meeting as 02.07.2025 at 4.00 pm.  | Clerk |

**Clerk - Contact Details**

**Cheryl Jackson**

**Cheryl.jackson@cheshire east.gov.uk**

**07824 518834**



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| <b>20. Impact Statement</b> <ul style="list-style-type: none"><li>• <i>Ensure clarity of vision, ethos, and strategic direction;</i></li><li>• <i>Hold the Headteacher to account for the educational performance of the school;</i></li><li>• <i>Oversee the financial performance of the school, ensuring value for money;</i></li><li>• <i>Promote the highest possible standards for Safeguarding.</i></li><li>• <i>Ensure that stakeholder voices are heard.</i></li></ul> | All Govs |
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