



## Ruskin Community High School

**Notice of a meeting of the School Board of Governors to be held on  
2<sup>nd</sup> April 2025 at 4:00pm  
Venue - School**

### AGENDA – PART ONE

**Quorum = 7**

Agenda Item	Lead
<b>1. Welcome and Apologies</b> To receive and consider apologies.	Chair
<b>2. Conflicts of Interest, (pecuniary or otherwise)</b> Governors to declare any conflicts of interest with the business to be discussed at the meeting.	Clerk
<b>3. AOB</b> To consider and agree any late items of business needed to be discussed in the meeting under agenda item 18.	Chair
<b>4. Membership</b> a) To receive any changes to the membership of the Board of Governors: <ul style="list-style-type: none"><li>• Marion MckEnzie – new Staff Governor – appointed 11.12.24.</li><li>• Nehat Shani – new Parent Governor – appointed 04.03.25</li></ul> b) To give consideration to any current vacancies in accordance with the constitution: <ul style="list-style-type: none"><li>• 1 x Co-opted Governor</li></ul> c) To note the terms of office due to expire during the Spring/Summer 2025 term: <ul style="list-style-type: none"><li>• None</li></ul>	Chair
<b>5. Approval of the minutes from the previous meeting.</b> • FGB – 26.11.24	Chair
<b>6. Matters arising from the above minutes / outstanding actions update</b> Review the Governors Action Log.	Chair
<b>7. Chair's Action</b> To receive a report from the Chair /Vice Chair on any decisions taken on behalf of the board of governors since the last meeting.	Chair
<b>8. Part One Reports from Committees and Governors with Special Responsibilities</b> To receive: a) Minutes of committee meetings not previously received:	Chair

Clerk - Contact Details

**Cheryl Jackson**

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**07824 518834**



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<ul style="list-style-type: none"><li>• LME 18.03.25</li><li>• SDW 19.03.25</li><li>• TLA 19.03.25</li></ul> <p>b) Governor link/monitoring reports, including any recommendations requiring FGB approval.</p> <p>To receive reports from following statutory Link Governors:</p> <ul style="list-style-type: none"><li>• SEND</li><li>• Safeguarding</li><li>• Health &amp; Safety</li></ul>	
<p><b>9. Financial / Compliance matters</b></p> <ul style="list-style-type: none"><li>a) To consider and approve the draft budget for 2025/2026.</li><li>b) To set and approve the staffing structure for 2025/2026.</li><li>c) To receive an overview Budget vs Actuals for the current year 2024/25</li><li>d) To receive an overview on progress against the three year plan</li><li>e) To review and approve the SFVS completion arrangements (submit by 31<sup>st</sup> March 2025)</li><li>f) To review and approve the Manual of Internal Financial Procedures (MIFP), including approval of :<ul style="list-style-type: none"><li>• Business Continuity Plan</li><li>• Asset Register</li><li>• Scheme of Financial Delegation</li></ul></li><li>g) To confirm that authority to approve the budget is delegated to the Finance Committee if summer FGB is after budget submission date.</li></ul>	SBM
<p><b>10. Pupil Premium</b></p> <p>To monitor the spending and impact of the Pupil Premium</p>	BUN/GOH
<p><b>11. Headteachers Report</b></p> <p>To receive the Headteacher's Report.</p>	HT
<p><b>12. School Improvement Partner</b></p> <p>To receive the latest reports from the SIP (reviewed at TLA 19.03.25).</p>	HT



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<b>13. School Development Plan (SDP)</b> To receive an update on progress with the 2024/2025 SDP.	HT
<b>14. Governor Training &amp; Development</b> To receive a report from the Training Liaison Governor.	JR
<b>15. Policies For Review/Approval</b> To receive any statutory policies needing full governing board approval: <ul style="list-style-type: none"><li>• Allegations of Abuse Against Staff (GOH)</li><li>• Appraisal (GOH)</li><li>• Behaviour (HAR)</li><li>• Careers Guidance (WHS)</li><li>• Complaints ((GOH))</li><li>• Health &amp; Safety (GOH)</li><li>• Health &amp; Safety Science (GOH)</li><li>• Pay (GOH)</li><li>• Protection of Biometric Data (GOH)</li><li>• School Uniform (HAR)</li><li>• Supporting Children with Medical Needs (HAR)</li><li>• SEND Policy (CRN)</li></ul> Policies reviewed at LME on 18.03.25: <ul style="list-style-type: none"><li>• First Aid (GOH)</li><li>• Premises Management (GOH)</li></ul>	Chair
<b>16. Planned Residential Visits</b> To receive confirmation that risk assessments have been carried out for the following upcoming visits: <ul style="list-style-type: none"><li>• Water Parks – Easter 2025.</li><li>• Duke of Edinburgh – Expeditions Spring Term.</li></ul>	ES/DM
<b>17. Strategic Governance</b> To consider arrangements for the appointment of a clerk to the governors for the next school year.	Chair
<b>18. Any Other Business</b> To discuss any items of AOB agreed under agenda item 3.	Chair
<b>19. Meetings</b> To confirm the date of the next FGB meeting as 02.07.2025 at 4.00 pm.	Clerk

Clerk - Contact Details

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<b>20. Impact Statement</b>	All Govs
<ul style="list-style-type: none"><li><i>Ensure clarity of vision, ethos, and strategic direction;</i></li><li><i>Hold the Headteacher to account for the educational performance of the school;</i></li><li><i>Oversee the financial performance of the school, ensuring value for money;</i></li><li><i>Promote the highest possible standards for Safeguarding.</i></li><li><i>Ensure that stakeholder voices are heard.</i></li></ul>	