



Ruskin Community High School

Notice of a meeting of the School Board of Governors to be held on 29th November 2023 at 4:00pm Venue - School

AGENDA – PART ONE

Quorum = 7

Agenda Item	Lead
1. Welcome and Apologies To receive and consider apologies.	Chair
2. Conflicts of Interest, (pecuniary or otherwise) Governors to declare any conflicts of interest with the business to be discussed at the meeting.	Clerk
3. AOB To consider and agree any late items of business needed to be discussed in the meeting under agenda item 17.	Chair
4. Membership a) To receive any changes to the membership of the Board of Governors: <ul style="list-style-type: none">• Parent Governor resignation 17.11.23 - MS b) To give consideration to any current vacancies in accordance with the constitution: <ul style="list-style-type: none">• 2 x Co-opted Governor• 1 x Local Authority Governor• 1 x Parent Governor c) To note the terms of office due to expire during the Autumn 2023 term – None.	Chair
5. Approval of the minutes from the previous meeting. <ul style="list-style-type: none">• FGB - 27.06.23.• FGB – 11.10.23	Chair
6. Matters arising from the above minutes / outstanding actions update Review the Governors Action Log.	Chair
7. Chair's Action To receive a report from the Chair /Vice Chair on any decisions taken on behalf of the board of governors since the last meeting.	Chair
8. Part One Reports from Committees and Governors with Special Responsibilities To receive: a) Minutes of committee meetings not previously received: <ul style="list-style-type: none">• LME 14.11.23	Chair



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<ul style="list-style-type: none"> • SDW 15.11.23 • TLA 15.11.23 <p>b) Governor link/monitoring reports, including any recommendations requiring FGB approval.</p> <p>To receive reports from:</p> <p>c) The SEND Link Governor</p> <p>d) The Safeguarding Link Governor</p> <p>e) To agree a link governor monitoring schedule for 2023/2024</p>	
<p>9. Financial / Compliance matters</p> <p>a) To receive a copy of the annual accounts and audit certificate of the Unofficial School fund; and to confirm the auditor for the forthcoming year</p> <p>b) To review Budget vs Actuals for the current year 2023/24</p> <p>c) To receive and update on progress against the three year plan</p> <p>d) To confirm arrangements to publish the Pupil Premium strategy statements by 31st December 2023</p> <p>e) To agree SFVS completion arrangements (submit by 31st March 2024)</p> <p>f) To review and approve the Manual of Internal Financial Procedures (MIFP)</p>	SBM Report
<p>10. Headteachers Report</p> <p>To receive the Headteacher's report including 5 year Strategic Vision report and discuss issues raised.</p>	HT
<p>11. School Development Plan</p> <p>To approve the SDP 2023-2024.</p>	HT
<p>12. Governor Training & Development</p> <p>a) To arrange a Governor Skills Audit.</p> <p>b) To receive feedback on Governors who have attended training since the last meeting.</p>	MV
<p>13. Governance Statement</p> <p>To approve the Governance Statement.</p>	Chair
<p>14. Policies For Review/Approval</p> <p>To receive any policies needing full governing board approval:</p> <ul style="list-style-type: none"> • Administration of Medicines – no change • Admissions • Attendance 	Chair



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<ul style="list-style-type: none"> • Child Protection & Safeguarding • Data Protection • Freedom of Information – no change • Governors Allowance • Pay Policy- Teachers • Provider Access • SEND – no change • Staff Capability Policy (Support Staff) • Staff Capability Policy (Teachers) -no change • Staff Code of Conduct- no change • Staff Disciplinary - no change • Staff Grievance- no change 	
15. Planned Residential Visits To approve the following forthcoming visits and receive confirmation that risk assessments have been carried out.	HT
16. Term Dates To confirm the term dates for 2024/25 including 5 INSET days and the mechanism for publishing these to stakeholders	HT
17. Any Other Business To discuss any items of AOB agreed under agenda item 5.	Chair
18. Meetings To confirm the date of the next FGB meeting as 20.03.2024 at 4.00 pm.	Clerk
19. Impact Statement <ul style="list-style-type: none"> • <i>Ensure clarity of vision, ethos, and strategic direction;</i> • <i>Hold the Headteacher to account for the educational performance of the school;</i> • <i>Oversee the financial performance of the school, ensuring value for money;</i> • <i>Promote the highest possible standards for Safeguarding.</i> • <i>Ensure that stakeholder voices are heard.</i> 	All Govs