

Year 10 Parents Evening - Monday 24th January 2022 - 16:00 - 18:30

On this occasion we will be running Parents Evening via TEAMS.

Teachers have set up meetings on TEAMS for all of their classes and Students have made appointment times.

Checklist:

1. Make sure that the student is logged into teams so that the meetings can be accessed
2. Reference the student booking sheet to see appointment times
3. Join the relevant teachers meeting on TEAMS a few minutes before the arranged time. you will be taken to the meeting waiting room and the teacher will be notified that you are waiting.
4. Teachers will let you in to the meeting when available. Appointment times are 5 mins.
Please try not to allow meetings to overrun as this will impact later meetings.
5. Once the meeting is complete click the red Leave button. You can then reference your student appointment booking sheet and join the next meeting.
6. Please note that meetings may be recorded.

Thank you for your support and understanding.

The Ruskin Team